

Kuemper Catholic School System
Board of Education Minutes (REVISED)
December 18, 2018

The December meeting of the Kuemper Catholic School Board was called to order by Chairman, Cam Janson, on Tuesday, December 18 at 4:00 p.m. in the KHS high school library. The meeting was opened with the school board prayer.

Members present included: Tom Brincks, Dr. John Evans, Cam Janson, Fr. Kevin Richter, Fr. Randy Schon, Mike Sibbel, Fr. Mark Stoll and Gary Wiskus. Absent was Kristin Vonnahme.

Also present were President, John Steffes; administrators Pete Haefs, Ted Garringer and Kathi Milligan; business managers, Kris Collison and Christie Sundrup; teacher representative Nicole Larsen, PK-5 and Martha Stout, 9-12. Alex Schleisman, Finance Committee member, was also present.

An Opportunity for Public Input was extended with no one present.

Motion to approve the minutes of the November 20th meeting was made by Fr. Kevin Richter and seconded by Gary Wiskus. All ayes. The motion passed.

Final Audit Report, 2017-2018 Fiscal Year

Nick Stanley of Schnurr & Company, LLP presented the 2017-2018 audit report to the board. Tom Brincks made a motion to approve the final 2017-2018 audit report from Schnurr & Company, LLP, seconded by John Evans. All ayes. The motion passed.

Bright Knight Moments

Board members shared various positive activities happening throughout Kuemper.

Administrator and Staff Reports:

Administrative Reports – Written reports were submitted by Pete Haefs, Ted Garringer, Kathi Milligan and Ryan Isgrig.

Marketing & Enrollment Management

In Susie Hulst's written report she stated that the total enrollment is 1,149. Quick Stats for Kuemper Conversation cards were updated and given to the Board.

Development/Fundraising – Foundation

Sharon Olerich's written report stated that the total pledges for the *Kuemper Tomorrow* Capital Campaign are \$5,260,377. The cash balance is \$257,310. The Sponsor-A-Student has collected \$3,949 so far this year. The 2019 Kuemper Ball will be Saturday, April 27th. The Kuemper Catholic School Foundation sponsored the annual Faculty and Staff Christmas Party at the Bowling Alley. The Foundation members personally will distribute \$200 Advent Gifts to all employees. The teacher gifts are sponsored by the Teacher Salary Enhancement Fund and the non-certified staff gifts are sponsored by the general Foundation. Nic Prenger from Prenger Solutions Group was here for a final report on his review of Kuemper's fundraising operations, especially on-line.

Finance & Budget

Kris Collison reviewed the general fund income and expenses for November and the 2018-2019 Working Fiscal Year Budget. There was discussion and concerns on the Parish investments.

Committee Reports:

A. Committee Meeting Minutes

1. Leadership & Governance – November 27

The committee recommended:

- the use of a mission/vision lens should not be codified in policy or by-laws but still used when reviewing long range strategic planning and major projects.

- the adoption of the 1000 & 3000 KCSS Policies (with the regulation after 1100.4 be formatted 1100.4R.) with the 1st reading in December, waive second, final approval in January.

Mike Sibbel made a motion to accept the 1st reading of the 1000 & 3000 Series of the Diocesan Policy Manual.

Gary Wiskus seconded the motion. All ayes. The motion passed.

The next Leadership & Governance Committee is scheduled for Tuesday, January 22 at 5:00 p.m.

2. Catholic Identity – December 4

A report on a Kuemper and Diocesan collaboration with the Center for Catholic Education and Catechesis/Evangelization at Aquinas College in Nashville, Tennessee was presented at the Catholic Identity Committee meeting by Father Brian Feller and assisted by Kathi Milligan. The Dominican Sisters have a program that unites the dual integration of faith and school. This program for K-8 is in a 3-year rotation of Faith, Hope & Charity. Each grade will receive a uniquely prepared year-long program which is age appropriate, not repeated but a new program guided by Sr. Mary Michael. Each month a new virtue and Saint is highlighted, appropriate for the age level. The Catholic Identity committee recommended that within the 2019-2020 budgetary decisions and/or donations provide funds for the support in partnering with the Centers for Catholic Education and Catechesis/Evangelization program.

3. Buildings & Grounds – December 10

Tom Brincks made a motion to accept the recommendations from the Buildings & Grounds Committee to replace the siding on the KHS south side using KCSS capital projects funding; and to approve sanding and refinishing the KHS gym floor pending funding from the Booster Club. Gary Wiskus seconded the motion. All ayes. The motion passed.

Their next meeting is scheduled for Tuesday, February 12 at 5:30 p.m.

New Business:

A. *KuemperCares* Rates

Fr. Mark Stoll made a motion to approve the 2019-2020 *KuemperCares* Rates recommended by the *KuemperCares* committee. Tom Brincks seconded the motion. All ayes. The motion passed.

B. Approve New Position

- Social Media Charger Moderator

Tom Brincks made a motion to approve a new position of a Social Media Charger Moderator, seconded by Gary Wiskus. All ayes. The motion passed.

C. Cash Rent Farm Lease with Carroll FFA

Mike Sibbel made a motion to accept the proposed lease with Carroll Area FFA for 12 acres of farm ground adjacent to the field house property for \$250 per acre. Tom Brincks seconded the motion. All ayes. The motion passed.

D. Gift for all Employees (Recommend \$25 gift to all staff during Catholic School Week)

Gary Wiskus made a motion to approve the recommendation to give all staff a \$25 gift during Catholic Schools Week.

Mike Sibbel seconded the motion. All ayes. The motion passed.

Personnel

Cindy Lawler has been hired as the new Annual Giving & Alumni Director.

Fr. Kevin Richter made a motion to go into Executive Session at 5:15 p.m., seconded by Tom Brincks. All ayes. The motion passed.

Fr. Mark Stoll made a motion to go out of Executive Session and back into regular session at 5:40 p.m., seconded by Mike Sibbel. All ayes. The motion passed.

Fr. Kevin Richter led the closing prayer.

Mike Sibbel made a motion to adjourn at 5:41 p.m., seconded by Gary Wiskus.

The next regular meeting will be Tuesday, January 15, 2019 at 4:00 p.m. in the KHS library.

Respectfully submitted,
John Steffes
President

Joanie Buel
Recording Secretary