

Kuemper Catholic School System
Board of Education Minutes
May 19, 2020

The May meeting of the Kuemper Catholic School Board was called to order by Chairman, Cam Janson, on Tuesday, May 19, 2020 at 4:02 p.m. as an online zoom meeting due to the Coronavirus pandemic. The meeting was opened with a prayer led by Cam. Joining in the zoom meeting were Tom Brincks, Dr. John Evans, Fr. Tim Friedrichsen, Cam Janson, Fr. Kevin Richter, Fr. Randy Schon, Kristin Vonnahme and Gary Wiskus. Absent was Mike Sibbel.

Also present were President, John Steffes; administrators Pete Haefs, Ted Garringer and Kathi Milligan; business managers, Kris Collison and Christie Sundrup.

Motion to approve the minutes of the April 21st meeting was made by Gary Wiskus and seconded by Fr. Tim Friedrichsen. The motion passed.

Bright Knight Moments

Board members shared various positive activities happening throughout Kuemper.

Administrator and Staff Reports:

Administrative Reports – Written reports were submitted by Pete Haefs, Ted Garringer, Kathi Milligan and Chad Klein.

Marketing & Enrollment Management

In Susie Hulst's written report she stated that Ted Garringer will be working on finding an alternative plan for the Discover Kuemper Kindergarten Night that was cancelled due to the COVID-19 pandemic. Susie provided the Board with the Enrollment Management Year End Data Report 2019/2020.

Alumni/Annual Giving

Cindy Lawler stated in her written report that the Virtual Ball was a great success. The tech. team did a great job working several weeks leading up to the Virtual Ball. The total announced at the Ball was \$535,219, but with other gifts coming in later, the total surpassed \$542,000. Cindy is putting together a special package for each high school graduate that will keep their memories of Kuemper alive and special.

Development/Fundraising – Foundation

Sharon Olerich's written report stated that Kuemper's goal for the Msgr. Lafferty Tuition Foundation for 2020 is \$751,371. At this time \$47,250 has been collected through a mailing to all past donors. Sharon has been contacting parish guilds and donor sponsors for the annual 8th Grade Scholarships. The April Foundation meeting was postponed due to Covid 19 and is tentatively rescheduled for May 28th. The next Knight Light will be mailed in June. Due to Covid 19 the annual St Angela May Crowning, Grandparents' Day and *Eternal Knight* Grill-Out have been cancelled.

Finance & Budget

Christie Sundrup reviewed the general fund income and expenses for April 2020 and the 2019-2020 Working Fiscal Year Budget. It was also noted that in May and June we will be processing the normal year-end transfers from the Foundation, Phon-A-Thon, Scrip, Ball, Strautman, and Activity funds.

Committee Reports:

A. Committee Meeting Minutes

1. Buildings & Grounds

John Steffes reported that Bid #3 of \$10,648 for concrete work in the high school parking lot was approved via email by the Board. John and Ted Garringer reported that they have a revised plan for the St. Angela Center restrooms. Money has been donated for this. The next meeting is scheduled for Tuesday, June 30 at 5:00 p.m.

2. Marketing

Tom Brincks reported that the committee discussed school uniform sweatshirts and clothing. They are looking for reasonable prices and convenience for families to be able to order any time. The committee agreed it would be a good idea to send an email to all future kindergarten parents informing them that we are working on alternate plans for a "Discover Kuemper Kindergarten Night" since the original date was cancelled.

3. Finance & Budget

Cam Janson reported that Kuemper administration met via Zoom with CCSD administration 5/8/2020 regarding CARES Act funding as a result of COVID19.

Channeled through CCSD, Kuemper will receive \$77,680, tentatively designated as follows:

- 40% PD training expenses
- 35% Technology
- 15% Janitorial supplies
- 10% At-Risk programming

The employee insurance benefits plan was reviewed.

Old Business:

A. Continuous Learning Update during School Closure

Administration met with AEA to see what training is available for teachers to help plan for next fall. Administration must report to the State their plans for the Return to Learn Plan by July 1. The principals shared positive stories of our teachers working in a remote learning environment during this challenging time.

B. Virtual Kuemper Ball Update

The total announced at the Ball was \$535,219. Big thanks to Steven Berger and Susie Hulst for their technical skills and knowledge.

New Business:

A. 2020-21 Food Service Prices

Tom Brincks moved to approve the recommended 2020-2021 Food Service prices, seconded by Gary Wiskus. The motion passed.

B. CARES Act Funding via CCSD

John emailed the Board on May 11 of this federal funding good news of \$77,680 for KCSS to be used next year for COVID related expenses such as extra teacher training especially for remote on-line teaching instruction, technology, janitorial supplies and at-risk student programming needs.

C. Graduation Plans

Due to the COVID-19 pandemic, graduation ceremonies have been postponed until Saturday, June 20th at 7:00 p.m. with an outdoor ceremony. Baccalaureate will be tentatively scheduled for the last week in July.

D. Holy Spirit & St. Lawrence Centers Lease Agreements with St. John Paul II Parish
Tom Brincks moved to approve the lease agreements with St John Paul II Parish for the Holy Spirit & St. Lawrence Centers. Gary Wiskus seconded. The motion passed.

E. Name the Scoreboard
This has been tabled until the June Board meeting.

F. Board Rotation
John Steffes will be in contact with Fr. Tim Friedrichsen, Fr. Kevin Richter and Fr. Randy Schon for Board members for 2020-2021 serving a 3 year term.

Resignations

1. Ben Tillinghast - Technology Support
2. Chad Klein - Activities Director
3. Bruce Knute - Custodian

Board members are invited to Fr. Behm's virtual All-School Mass this Friday, May 22 at 8am on his YouTube channel.

Regional Diocesan Long Range Plan Update Meeting – Tuesday, September 10 – 5:30 p.m. in the KHS library. Dinner – 5:30 p.m., Meeting – 6:00 p.m.

Gary Wiskus moved to go into Executive Session at 5:06 p.m. seconded by Tom Brincks.

Gary Wiskus moved to go out of Executive Session and back into regular session at 5:51 p.m., seconded by Tom Brincks. The motion passed.

Fr. Kevin Richter moved to adjourn at 5:52 p.m., seconded by Gary Wiskus.

The next regular meeting will be Tuesday, June 16, 2020 at 4:00 p.m.

Respectfully submitted,

John Steffes
President

Joanie Buelt
Recording Secretary