

**Kuemper Catholic School System
Board of Education Minutes
December 17, 2019**

The December meeting of the Kuemper Catholic School Board was called to order by Chairman, Cam Janson, on Tuesday, December 17, 2019 at 4:00 p.m. in the KHS high school library. The meeting was opened with the school board prayer.

Members present included: Tom Brincks, Dr. John Evans, Fr. Tim Friedrichsen, Cam Janson, Fr. Kevin Richter, Fr. Randy Schon, Mike Sibbel, Kristin Vonnahme and Gary Wiskus.

Also present were President, John Steffes; administrators Pete Haefs and Ted Garringer; business managers, Kris Collison and Christie Sundrup; and teacher representatives, Jenny Bowden and Sara Neumann.

An Opportunity for Public Input was extended.

Motion to approve the minutes of the November 19th meeting was made by Fr. Tim Friedrichsen and seconded by Tom Brincks. The motion passed.

Final Audit Report, 2018-2019 Fiscal Year

Fr. Kevin Richter moved to approve the final 2018-2019 audit report of KCSS and the Kuemper Foundation from Schnurr & Company, LLP. Gary Wiskus seconded the motion. The motion passed.

Bright Knight Moments

Board members shared various positive activities happening throughout Kuemper.

Administrator and Staff Reports:

Administrative Reports – Written reports were submitted by Pete Haefs, Ted Garringer, Kathi Milligan and Chad Klein.

Marketing & Enrollment Management

Susie Hulst's written report stated the annual report will be published during Catholic Schools Week. Parish secretaries will be contacted to request parish students to participate in the weekend Masses of January 25/26.

Alumni/Annual Giving

Cindy Lawler stated in her written report that a Venmo account specifically for the phon-a-thon has been started. The total cash donations and pledges is at approximately \$200,000. Kick-off for the Ball is scheduled for January 29 in the Greteman Center. A Pianopalooza is being planned for February 29 in Templeton as a "mini event" for the Ball. A Trivia Night is being planned for March 28 at the Collison Hall. Vehicle and Ag raffle tickets are currently for sale.

Development/Fundraising – Foundation

Sharon Olerich's written report stated that as of December 9, \$57,788.66 has been collected for the Teacher Salary Enhancement Fund. The quarterly report ending September 30 of the Kuemper Foundation is \$4,897,865.77. Teacher Salary Enhancement Fund - \$1,207,657.60; Fr. Kuemper Society Tuition Assistance Fund - \$2,182,102.50; Marilyn Setzler Fine Arts Fund - \$104,380.38; James J Strautman Endowed Fund - \$502,664.79; Diocesan Scholarship Fund - \$194,937.43; Diocesan Investments - \$1,605,340.37; CD & Checking Accounts - \$100,782.45. The Kuemper Foundation sponsored the annual employee Christmas Party for \$1,500. The Foundation will distribute Advent Gifts to all teachers and all non-certified employees. The next regular Foundation meeting will be February 13th at 4:00 p.m.

Finance & Budget

Kris Collison reviewed the general fund income and expenses for November and the 2018-2019 Working Fiscal Year Budget, and also the General Fund balance sheet ending November 2019.

Committee Reports:

A. Committee Meeting Minutes

1. Teacher Recruitment/Retention – December 2

As of September 30th the Teacher Salary Enhancement Fund is at \$1,206,658. Pete Haefs shared information on the Teacher Survey. The committee felt this item should be in the Board of Education Academic Excellence Committee instead of this committee. Kris Collison put together figures for all coaches/moderators' salaries using a small multiplier at 5%, 7.5%, 10% and 12.5% of the current 2019-20 pay for teachers who are coaches/moderators. She will add this to the Finance & Budget Committee agenda for December 17. Sharon Olerich will notify Kathi Milligan who coordinates the Academic Excellence Committee to add "Teacher Survey Update" for that committee's next meeting. The next meeting is scheduled for March 2 at noon.

2. Buildings & Grounds – December 12

John Steffes updated that the decision was made not to move softball contests for the 2020 season. Nick Wittrock will obtain quotes for a full analysis of tuckpointing on buildings. He will also work on the St. Angela 2nd floor entrance with assistance on the window wood work from Gene Schultes and Steve Wiederin. John will schedule a subcommittee to study KHS parking lot steps in the lots southwest corner. The bathrooms in the St. Angela Center (Grades 7 & 8) will continue to be monitored for possible renovation. The next meeting is scheduled for February 24, 2020 at 5:00 p.m.

3. Finance & Budget – December 17

Cam Janson reported on various 2020-2021 budget considerations including centralizing parish stewardship operations, potential extra tuition increases over 3 years and potential staff reductions. Delinquent tuition was discussed. The next meeting is January 14, 2020 at 12:00 p.m.

Old Business:

A. KCSS Policy 3507 – 3rd Reading

John Evans moved to approve the 3rd reading of revised KCSS Policy 3507 – Buildings & Grounds Committee Purchasing Authority. Fr. Tim Friedrichsen seconded. The motion passed.

B. KCSS Policy 5111.1b – 2nd Reading

Tom Brincks moved to approve the revised 2nd reading of KCSS Policy 5111.1b – Foreign Exchange Students (Academics). Gary Wiskus seconded. The motion passed.

C. 2020-2021 Calendar Committee with CCSD – KCSS Board Representative

Kristin Vonnahme moved to approve the 2020-2021 Calendar Committee roster, seconded by John Evans. The motion passed. KCSS Board member, Tom Brincks will be the Board representative for the 2020-2021 Calendar Committee with CCSD. Other members include John Steffes, Pete Haefs, Ted Garringer, Nathan Lueth, Pam Schwabe, Kate Tomaszkiwicz, Mendy Haefs, Kathy Stipe and Ryan Steinkamp.

New Business:

Cash Rent Farm Lease with Carroll FFA

Gary Wiskus moved to approve the proposed lease with Carroll Area FFA for 12 acres of farm ground adjacent to the field house property for \$250 per acre. Tom Brincks seconded. The motion passed.

B. Staff Appreciation Gift from KCSS

Faculty and staff will receive \$25 credit towards a Graphic Edge apparel order during Catholic Schools Week.

C. Report on Governor Reynolds Visit

Governor Kim Reynolds stopped by for a visit to Kuemper on December 12th. She toured the high school Chapel, science labs, *KuemperCares* and the Holy Spirit Center. The Governor was reminded of the importance of school choice efforts and programs such as the STO Msgr. Lafferty program.

D. High School Speech – from 10-10-19 Academic Excellence meeting

John Evans moved to approve moving high school speech from a required class for all students sophomore year, to a requirement that every student take either high school speech sophomore year, or college speech junior or senior year.

Fr. Kevin Richter moved to go into Executive Session at 4:51 p.m., seconded by Kristin Vonnahme. The motion passed.

Mike Sibbel moved to go out of Executive Session and back into regular session at 5:04 p.m., seconded by Gary Wiskus. The motion passed.

Fr. Tim Friedrichsen led the closing prayer.

Tom Brincks moved to adjourn at 5:05 p.m., seconded by Gary Wiskus.

The next regular meeting will be Tuesday, January 21, 2020 at 4:00 p.m. in the high school library.

Respectfully submitted,

John Steffes
President

Joanie Buelt
Recording Secretary