

**Kuemper Catholic School System
Board of Education Minutes
November 19, 2019**

The November meeting of the Kuemper Catholic School Board was called to order by Chairman, Cam Janson, on Tuesday, November 19, 2019 at 4:05 p.m. in the KHS high school library. The meeting was opened with the school board prayer.

Members present included: Tom Brincks, Dr. John Evans, Fr. Tim Friedrichsen, Cam Janson, Fr. Randy Schon, Kristin Vonnahme and Gary Wiskus. Absent were Fr. Kevin Richter and Mike Sibbel.

Also present were President, John Steffes; administrators Pete Haefs, Ted Garringer and Kathi Milligan; business managers, Kris Collison and Christie Sundrup; and teacher representative, Robin Harrington.

An Opportunity for Public Input was extended. Bill & Pam Schwabe, Jaime Venteicher and Chris Loew were in attendance.

Motion to approve the minutes of the October 15th meeting was made by Fr. Tim Friedrichsen and seconded by Gary Wiskus. The motion passed.

Final Audit Report, 2018-2019 Fiscal Year

Nick Stanley of Schnurr & Company, LLP presented the 2018-2019 audit report of KCSS and the Kuemper Foundation to the board. The board will take action on the report at the December board meeting.

Bright Knight Moments

Board members shared various positive activities happening throughout Kuemper.

Administrator and Staff Reports:

Administrative Reports – Written reports were submitted by Pete Haefs, Ted Garringer, Kathi Milligan and Chad Klein.

Marketing & Enrollment Management

Susie Hulst's written report stated that the enrollment as of November 4th is 1,160 students. The 3-year-old preschool exploratory committee, a subcommittee of the marketing committee, met for the first time in September. The all staff Christmas party is Saturday, December 7th. All priests, active or retired are invited. Planning has begun for Catholic Schools Week, which is January 24th through January 31st, 2020.

Alumni/Annual Giving

Cindy Lawler stated in her written report that approximately \$170,815 donations and pledges have come in for the Phon-A-Thon as of November 7th. The kick-off for the ball is Wednesday, January 29th.

Development/Fundraising – Foundation

Sharon Olerich's written report stated that as of the September 30, 2019 Quarterly Report the Teacher Salary Enhancement Fund was at \$1,207,658. Over \$2,900 has been raised at this time for the Sponsor-A-Student Tuition Assistance Fund. The next meeting of the Teacher Recruitment/Retention Committee will be Monday, December 2 at noon. The next regular Foundation meeting will be Thursday, December 5 at 4:00 p.m.

Finance & Budget

Christie Sundrup reviewed the general fund income and expenses for October and the 2018-2019 Working Fiscal Year Budget, and also the General Fund balance sheet ending October 2019.

Committee Reports:

A. Committee Meeting Minutes

1. Marketing & Enrollment Management – November 11

The committee suggested that Discover Kuemper Kindergarten Night (aka kindergarten roundup) be replaced with a Discover Kuemper Preschool Night. This was prompted by the expansion of the 4-year-old preschool and the ability to take on more students. Marketing opportunities during Catholic Schools Week were discussed. Susie will be in touch with current families and remind them of the \$500 referral discount. Ideas for

continuing to promote parish events were discussed. Susie will work on recruiting Charger students to join the Marketing Committee. The next meeting will be January 6 at 5:00 p.m.

Old Business:

A. KCSS Policy 3507 – 2nd Reading

John Evans moved to approve the revised 2nd reading of KCSS Policy 3507 – Buildings & Grounds Committee Purchasing Authority. Fr. Tim Friedrichsen seconded. The motion passed.

B. Football Stadium Update

John Steffes reviewed the Kuemper news release from November 8 which was already shared with the board via email on November 7. This was good news about the favorable rental fees.

New Business:

A. KCSS Policy 5111.1b – Foreign Exchange Students (Leadership & Governance Committee Recommendation) – 1st Reading

Tom Brincks moved to approve the 1st Reading of KCSS Policy 5111.1b – Foreign Exchange Students. Gary Wiskus seconded the motion. The motion passed.

B. Assign Committee Tasks

The Board reviewed the assignment committee tasks from the September Board Orientation/Training Session with Supt. Patty Lansink. All committees and parish priests will evaluate the impact of Ministries 2025 and the revitalizing of struggling parishes. The Kuemper Foundation is already assisting parishes with new fundraising tactics. The Marketing & Enrollment Management Committee will address communication with constituents and increase visibility of board.

C. 2020-2021 Calendar Committee

Approving the 2020-2021 Calendar Committee was tabled until the December meeting.

Fr. Randy Schon moved to go into Executive Session at 500 p.m., seconded by Tom Brincks. The motion passed.

Tom Brincks moved to go out of Executive Session and back into regular session at 5:10 p.m., seconded by Gary Wiskus. The motion passed.

Fr. Tim Friedrichsen led the closing prayer.

Tom Brincks moved to adjourn at 5:11 p.m., seconded by Fr. Tim Friedrichsen.

The next regular meeting will be Tuesday, December 17, 2019 at 4:00 p.m. in the high school library.

Respectfully submitted,

John Steffes
President

Joanie Buel
Recording Secretary